

PROJECT MANUAL

VIRGIN ISLAND NATIONAL GUARD REMOVE AND REPLACE SOUTHERN PERIMETER FENCE

6304 Estate Nazareth
ST. THOMAS, UNITED STATES VIRGIN ISLANDS



Nelson M. Petty Jr., P.E., Commissioner
GOVERNMENT OF THE VIRGIN ISLANDS
DEPARTMENT OF PUBLIC WORKS NO.8244
SUBBASE
ST. THOMAS, UNITED STATES VIRGIN ISLANDS 00802-5805
TELEPHONE: 340-776-4844

FOR
Colonel Kodjo Knox Limbacker
VIRGIN ISLANDS NATIONAL GUARD
6304 Estate Nazareth
ST. THOMAS, UNITED STATES VIRGIN ISLANDS 00802

DIVISION 0 – INDEX

GOVERNMENT OF THE VIRGIN ISLANDS, VIRGIN ISLAND NATIONAL GUARD

REMOVE AND REPLACE SOUTHERN PERIMETER FENCE

6304 ESTATE NAZARETH, ST. THOMAS, UNITED STATES VIRGIN ISLANDS

DIVISION 0	INVITATION FOR BID REQUIREMENTS
<u>SECTION NUMBER</u>	<u>TITLE</u>

SECTION 0	INDEX
SECTION 1	INVITATION FOR BIDS
SECTION 2	BID SHEET

DIVISION 1 -	GENERAL REQUIREMENTS
<u>SECTION NUMBER</u>	<u>TITLE</u>

01000	SUMMARY
01020	ALLOWANCES
01039	COORDINATION MEETINGS
01045	CUTTING AND PATCHING
01095	REFERENCE STANDARDS AND DEFINITIONS
01200	PRICE AND PAYMENT PROCEDURES
01300	SUBMITTALS
01325	CONSTRUCTION PROGRESS SCHEDULE
01400	QUALITY CONTROL
01600	MATERIAL AND EQUIPMENT HANDLING
01620	TRANSPORTATION AND HANDLING
01630	STORAGE AND PROTECTION
01700	CONTRACT CLOSEOUT
01710	CLEANUP
01730	GUARANTEES AND WARRANTIES
01780	CLOSEOUT SUBMITTALS

DIVISION 2 -	EXISTING CONDITIONS
<u>SECTION NUMBER</u>	<u>TITLE</u>

024119	SELECTIVE DEMOLITION
--------	----------------------

DIVISION 3 -	CONCRETE
<u>SECTION NUMBER</u>	<u>TITLE</u>

03346	CAST IN PLACE CONCRETE
-------	------------------------

DIVISION 5 -	METALS
<u>SECTION NUMBER</u>	<u>TITLE</u>

05500	MISCELLANEOUS METAL WORK
-------	--------------------------

DIVISION 31 -	EARTHWORK
<u>SECTION NUMBER</u>	<u>TITLE</u>

312200	EARTHWORK
312270	EROSION CONTROL

DIVISION 32 -	EXTERIOR IMPROVEMENTS
<u>SECTION NUMBER</u>	<u>TITLE</u>

322510	BITUMINOUS PAVEMENT
323113	CHAIN LINK FENCE AND GATES
323119	ImPASS II - HIGH SECURITY STEEL FENCING SYSTEM
329113	SOIL PREPARATION
32920	TURF AND GRASSES

SECTION 1 – INVITATION FOR BIDS

GOVERNMENT OF THE VIRGIN ISLANDS, VIRGIN ISLAND NATIONAL GUARD

REMOVE AND REPLACE SOUTHERN PERIMETER FENCE

6304 ESTATE NAZARETH, ST. THOMAS, UNITED STATES VIRGIN ISLANDS

GOVERNMENT OF

THE VIRGIN ISLANDS OF THE UNITED STATES

o

DEPARTMENT OF PROPERTY AND PROCUREMENT

o

INVITATION FOR BIDS

o

Invitation No. IFB003VINGT21 (C)

Date: October 22, 2020

Pursuant to Laws of the Government of the Virgin Islands, sealed bids in Quintuplicate (5) copies (1) original and (4) copies), for the work described herein will be received no later than **Thursday, November 12, 2020, at 10:00 a.m.** at the Department of Property and Procurement and **publicly open on Thursday, November 12, 2020, at 2:30 p.m.** Bids can be submitted at the address: **8201 Subbase, 3rd Floor, St. Thomas, Virgin Islands 00802** or via Email submission at **ebids_proposals@dpp.vi.gov**

Description of Work and Project Number: IFB003VINGT21 (C)– Removal and Replacement of the Southern Perimeter Fence at the Estate Nazareth Military Compound for the Virgin Islands National Guard on St. Thomas, Virgin Islands.

Cost Per Set: \$75.00 NON-REFUNDABLE

Liquidated Damage: \$100.00 per calendar day

Completion time of Work: 90 Calendar Days

TIMETABLE

Pre-Bid Conference: **Monday, November 2, 2020, at 10:30 a.m.** Atlantic Standard Time via Teleconference Call. **A site visit will be scheduled during the meeting.**

Request for Information: Last day for request for written clarification will be **Wednesday, November 4, 2020, at 1:00 p.m.** Atlantic Standard Time.

Due Date: The bids will be accepted at the Department of Property and Procurement no later than **Thursday, November 12, 2020, at 10:00 a.m.** Atlantic Standard Time

Publicly Open Bid Date: Bids will be publicly opened on **Thursday, November 12, 2020, at 2:30 p.m.** Atlantic Standard Time via conference call.

SECTION 1 – INVITATION FOR BIDS

GOVERNMENT OF THE VIRGIN ISLANDS, VIRGIN ISLAND NATIONAL GUARD

REMOVE AND REPLACE SOUTHERN PERIMETER FENCE

6304 ESTATE NAZARETH, ST. THOMAS, UNITED STATES VIRGIN ISLANDS

Information regarding bidding documents

Bidding Documents include the Public Notice, this Invitation to Bid, Non- Collusion Affidavit, Instruction to Bidders, Contractor's Qualification and Financial Statement, the Contract, Bid Bond, Performance and Payment Bonds, Bid documents, General Provisions, Special Provision, Supplemental Specifications, Bid Schedule, Plan and Specifications. All documents may be obtained from the Department of Property and Procurement at the cost stated above or download a free copy at <http://dpp.vi.gov> under project advertisements.

Each bid must be accompanied by a Bid Guarantee as provided for in Form No. P&P-ITB-CC-16-73 (Instruction to Bidders) which is hereby made a part of this Invitation and by this reference incorporated herein as fully and effectively as if set forth in detail.

The Bid Guarantee for bidders will be Five (5%) per cent of the bid price. Bid Guarantee will be in the form of a Bond (Corporate or Individual Surety), Money Order, Certified Check or Irrevocable Letter of Credit. The bid bond form provided in the bid document must be properly filled out to accompany checks and money orders. **Failure to provide a Five (5%) percent bond will render the bid unresponsive.**

No Bidder will be allowed to withdraw his bond within a period of thirty (30) calendar days following the date set for the opening thereof.

Contractor's Qualification Statement and Condensed Current Financial Statement

Each bidder **must** submit with his/her bid an executed copy of a Contractor's Qualification and Financial Statement which is hereby made a part of this Invitation for Bids and by this reference incorporated herein as fully and effectively as if set forth in detail.

Non -Collusion

Each bidder **must** submit with the bid a notarized copy of the Non-Collusion Affidavit which is hereby made a part of this Invitation and by this reference incorporated herein as fully and effectively as if set forth in detail.

Corporate Documents

- A. Current Virgin Islands Business License listing General Construction Co. or Construction Contractor as the Types of License (s). All Bidders bidding as a Joint Venture must be licensed as Joint Venture in the U. S. Virgin Islands.
- B. Current Trade Name Registration Certificate, if applicable
- C. Certificate of Good Standing dated July 1, 2020 or later
- D. Articles of Incorporation (for Corporations) or Articles of Organization (for LLC's) or qualification (Limited Partnerships).

Insurance Requirements

The Cost of which shall be borne by the Contractor and maintained fully during the term of the contract.

- A. Certificate of Government Insurance (Workers Compensation):
- A. Respondent will provide a Certificate of Insurance reflecting the required coverage by Virgin Islands law.

SECTION 1 – INVITATION FOR BIDS

GOVERNMENT OF THE VIRGIN ISLANDS, VIRGIN ISLAND NATIONAL GUARD

REMOVE AND REPLACE SOUTHERN PERIMETER FENCE

6304 ESTATE NAZARETH, ST. THOMAS, UNITED STATES VIRGIN ISLANDS

- B. Comprehensive General Liability Insurance:
- C. Respondent shall carry comprehensive general liability on an occurrence form with no “x, c, or u” exclusions with the following minimum limits:
 - A. Each Occurrence - \$1,000,000.00
 - B. Damages to Rented Premises- \$50,000.00
 - C. Medical Expenses - \$50,000.00
 - D. Persona & Adv Injury - \$1,000,000.00
 - E. General Aggregate - \$2,000,000.00
 - F. Products – Complete Ops. Aggregate - \$2,000,000.00
 - G. General Aggregate shall apply on a basis.
 - H. Respondent shall provide a Certificate on Insurance reflecting required coverage.
 - I. In award, the Contractor shall provide proof of adding the Government as an additional insured via a scheduled/individual endorsement.

BONDS:

A Bid Bond, Performance Bond, and Payment Bond each are required as follows:

Bid Bond:	5% of the Contract
Performance Bond:	100% of the Contract
Payment Bond:	100% of the Contract

1. SUBMISSION OF BIDS- HAND-CARRIED

All interested parties shall submit *one (1)* original and *four (4)* copy sets of bids, which are to be delivered to the Department of Property and Procurement no later than **Thursday, November 12, 2020 at 10:00 a.m.** Atlantic Standard Time.

They shall be addressed to:

Anthony D. Thomas
Commissioner
Department of Property & Procurement
8201 Subbase, 3rd Floor
St. Thomas, Virgin Islands

THE SEALED ENVELOPE CONTAINING THE BIDS MUST HAVE THE FOLLOWING INFORMATION WRITTEN ON THE OUTSIDE OF THE ENVELOPE OR PACKAGE:

SEALED BIDS-DO NOT OPEN
IFB003VINGT21 (C)
(Name of Bidder)
(Mailing Address of Bidder)
(Telephone Number of Bidder)
(Email Address of Bidder)

SECTION 1 – INVITATION FOR BIDS

GOVERNMENT OF THE VIRGIN ISLANDS, VIRGIN ISLAND NATIONAL GUARD

REMOVE AND REPLACE SOUTHERN PERIMETER FENCE

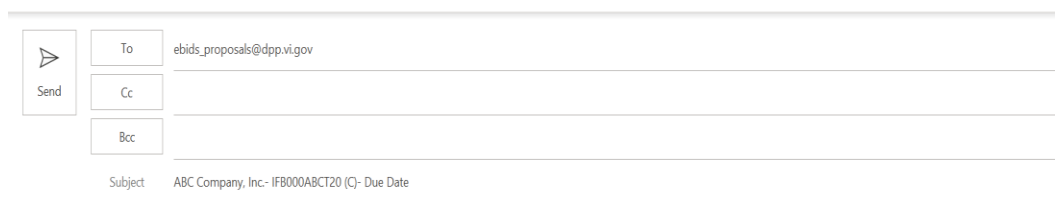
6304 ESTATE NAZARETH, ST. THOMAS, UNITED STATES VIRGIN ISLANDS

2. SUBMISSION OF BIDS- ELECTRONIC SUBMISSIONS

All interested parties shall submit an electronic submission to ebids_proposals@dpp.vi.gov. no later than **Thursday, November 12, 2020, at 10:00 a.m.** Atlantic Standard Time.

Electronic submissions must also include the **Company's Name- Solicitation Number and Due Date**. The second page of each electronic submission **must only contain** the following words in red font: "**CONFIDENTIAL BID SUBMISSION**"

THE ELECTRONIC SUBMISSION OF BIDS MUST HAVE THE FOLLOWING INFORMATION TYPED INTO THE SUBJECT LINE OF EMAIL:



The screenshot shows an email composition interface. On the left is a 'Send' button with a paper plane icon. To its right are three input fields: 'To' (containing 'ebids_proposals@dpp.vi.gov'), 'Cc' (empty), and 'Bcc' (empty). Below these fields is a 'Subject' field containing the text 'ABC Company, Inc- IFB000ABCT20 (C)- Due Date'.

It shall be the bidder's responsibility to deliver bids to the Department of Property and Procurement before the date and time set for the closing of acceptance of bids. Bids received after the official deadline will be considered **LATE** and will **NOT** be considered.

Pre-Bid and Open-Bid Meeting Information

Teleconference Call

Dial-In Number: 1(712) 451-0422

Access Code: 164896

ACCEPTANCE OF CONTRACT TEMPLATE AND OTHER TERMS AND CONDITIONS

By submitting a bid in response to this IFB, the bidder agrees to accept the boilerplate terms and conditions of the Government's standard Construction Contract, a copy of which is attached to this IFB, if the bidder is selected for award.

SECTION 2 – BID FORM

GOVERNMENT OF THE VIRGIN ISLANDS, VIRGIN ISLAND NATIONAL GUARD

REMOVE AND REPLACE SOUTHERN PERIMETER FENCE

6304 ESTATE NAZARETH, ST. THOMAS, UNITED STATES VIRGIN ISLANDS

	DESCRIPTION	UNIT	QUANTITY	UNIT PRICE	EXTENSION	TOTAL LABOR	TOTAL MATERIAL
	DIVISION 1 – GENERAL REQUIREMENTS						
1	GENERAL CONDITIONS (10% MAXIMUM OF BID)	LS	1				
2	MOBILIZATION (10% MAXIMUM OF BID)	LS	1				
3	TRAFFIC CONTROL	LS	1				
	DIVISION 2 – EXISTING CONDITIONS						
3	DEMOLISH / DISPOSE EXISTING FENCING` AND POST	LS	1				
4	DEMOLISH / DISPOSE WOODEN POLE	LS	1				
	DIVISION 3 – CONCRETE						
5	INSTALL CONCRETE CURB AT FENCE LINE	LF	450				
6	EMBEDDED POST FOUNDATION	EA	60				
	DIVISION 32 – EXTERIOR IMPROVEMENTS						
7	INSTALL SECURITY FENCING` IMPASSE II	LF	450				
8	GUARDRAIL SYSTEM G4, T2, CL. B	LF	450				
9	TERMINAL ENDS	EA	2				
			TOTAL BID				
	Alternates						
7A	CHAIN LINK WITH POLYMER COATED STEEL FABRIC	LF	450				
7B	SINGLE STRAND RAZOR WIRE & SUPPORTS	LF	450				

Print Name: _____

Signature: _____

Date: _____

BID BOND <i>(See instruction on reverse)</i>	DATE BOND EXECUTED <i>(Must not be later than bid opening date)</i>	OMB NO.: 9000-0045
--	---	---------------------------

Public reporting burden for this collection of information is estimated to average 25 minutes per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the FAR Secretariat (MVR), Federal Acquisition Policy Division, GSA, Washington, DC 20405.

PRINCIPAL <i>(Legal name and business address)</i>	TYPE OF ORGANIZATION <i>("X" one)</i> <div style="display: flex; justify-content: space-between;"> <div> <input type="checkbox"/> INDIVIDUAL <input type="checkbox"/> JOINT VENTURE </div> <div> <input type="checkbox"/> PARTNERSHIP <input type="checkbox"/> CORPORATION </div> </div> STATE OF INCORPORATION
--	--

SURETY(IES) *(Name and business address)*

PENAL SUM OF BOND					BID IDENTIFICATION	
PERCENT OF BID PRICE	AMOUNT NOT TO EXCEED				BID DATE	INVITATION NO.
	MILLION(S)	THOUSAND(S)	HUNDRED(S)	CENTS	FOR <i>(Construction, Supplies, or Services)</i>	

OBLIGATION:

We, the Principal and Surety(ies) are firmly bound to the United States of America (hereinafter called the Government) in the above penal sum. For payment of the penal sum, we bind ourselves, our heirs, executors, administrators, and successors, jointly and severally. However, where the Sureties are corporations acting as co-sureties, we, the Sureties, bind ourselves in such sum "jointly and severally" as well as "severally" only for the purpose of allowing a joint action or actions against any or all of us. For all other purposes, each Surety binds itself, jointly and severally with the Principal, for the payment of the sum shown opposite the name of the Surety. If no limit of liability is indicated, the limit of liability is the full amount of the penal sum.

CONDITIONS:

The Principal has submitted the bid identified above.

THEREFORE:

The above obligation is void if the Principal - (a) upon acceptance by the Government of the bid identified above, within the period specified therein for acceptance (sixty (60) days if no period is specified), executes the further contractual documents and gives the bond(s) required by the terms of the bid as accepted within the time specified (ten (10) days if no period is specified) after receipt of the forms by the principal; or (b) in the event of failure to execute such further contractual documents and give such bonds, pays the Government for any cost of procuring the work which exceeds the amount of the bid.

Each Surety executing this instrument agrees that its obligation is not impaired by any extension(s) of the time for acceptance of the bid that the Principal may grant to the Government. Notice to the surety(ies) of extension(s) are waived. However, waiver of the notice applies only to extensions aggregating not more than sixty (60) calendar days in addition to the period originally allowed for acceptance of the bid.

WITNESS:

The Principal and Surety(ies) executed this bid bond and affixed their seals on the above date.

PRINCIPAL						
SIGNATURE(S)	1.	2.	3.	<i>Corporate Seal</i>		
	<i>(Seal)</i>	<i>(Seal)</i>	<i>(Seal)</i>			
NAME(S) & TITLE(S) <i>(Typed)</i>	1.	2.	3.			
INDIVIDUAL SURETY(IES)						
SIGNATURE(S)	1.	2.	<i>(Seal)</i>			
	<i>(Seal)</i>	<i>(Seal)</i>				
NAME(S) <i>(Typed)</i>	1.	2.				
CORPORATE SURETY(IES)						
SURETY A	NAME & ADDRESS	STATE OF INC.		LIABILITY LIMIT (\$)		<i>Corporate Seal</i>
	SIGNATURE(S)	1.		2.		
	NAME(S) & TITLE(S) <i>(Typed)</i>	1.		2.		

SURETY B	NAME & ADDRESS		STATE OF INC.	LIABILITY LIMIT (\$)	<i>Corporate Seal</i>
	SIGNATURE(S)	1.	2.		
	NAME(S) & TITLE(S) (Typed)	1.	2.		
SURETY C	NAME & ADDRESS		STATE OF INC.	LIABILITY LIMIT (\$)	<i>Corporate Seal</i>
	SIGNATURE(S)	1.	2.		
	NAME(S) & TITLE(S) (Typed)	1.	2.		
SURETY D	NAME & ADDRESS		STATE OF INC.	LIABILITY LIMIT (\$)	<i>Corporate Seal</i>
	SIGNATURE(S)	1.	2.		
	NAME(S) & TITLE(S) (Typed)	1.	2.		
SURETY E	NAME & ADDRESS		STATE OF INC.	LIABILITY LIMIT (\$)	<i>Corporate Seal</i>
	SIGNATURE(S)	1.	2.		
	NAME(S) & TITLE(S) (Typed)	1.	2.		
SURETY F	NAME & ADDRESS		STATE OF INC.	LIABILITY LIMIT (\$)	<i>Corporate Seal</i>
	SIGNATURE(S)	1.	2.		
	NAME(S) & TITLE(S) (Typed)	1.	2.		
SURETY G	NAME & ADDRESS		STATE OF INC.	LIABILITY LIMIT (\$)	<i>Corporate Seal</i>
	SIGNATURE(S)	1.	2.		
	NAME(S) & TITLE(S) (Typed)	1.	2.		

INSTRUCTIONS

1. This form is authorized for use when a bid guaranty is required. Any deviation from this form will require the written approval of the Administrator of General Services.
2. Insert the full legal name and business address of the Principal in the space designated "Principal" on the face of the form. An authorized person shall sign the bond. Any person signing in a representative capacity (e.g., an attorney-in-fact) must furnish evidence of authority if that representative is not a member of the firm, partnership, or joint venture, or an officer of the corporation involved.
3. The bond may express penal sum as a percentage of the bid price. In these cases, the bond may state a maximum dollar limitation (e.g., (e.g., 20% of the bid price but the amount not to exceed _____ dollars).
4. (a) Corporations executing the bond as sureties must appear on the Department of the Treasury's list of approved sureties and must act within the limitation listed therein. where more than one corporate surety is involved, their names and addresses shall appear in the spaces (Surety A, Surety B, etc.) headed "CORPORATE SURETY(IES)." In the space designated "SURETY(IES)" on the face of the form, insert only the letter identification of the sureties.

(b) Where individual sureties are involved, a completed Affidavit of Individual surety (Standard Form 28), for each individual surety, shall accompany the bond. The Government may require the surety to furnish additional substantiating information concerning its financial capability.
5. Corporations executing the bond shall affix their corporate seals. Individuals shall execute the bond opposite the word "Corporate Seal"; and shall affix an adhesive seal if executed in Maine, New Hampshire, or any other jurisdiction requiring adhesive seals.
6. Type the name and title of each person signing this bond in the space provided.
7. In its application to negotiated contracts, the terms "bid" and "bidder" shall include "proposal" and "offeror."

AFFIDAVIT OF INDIVIDUAL SURETY

(See Instructions on Page 2)

STATE OF _____)
)
)
) SS:
COUNTY OF _____)
)
)
)

I, the person whose signature appears below as surety, being duly sworn, depose and say that I am one of the sureties to the attached bond; that I am a citizen of the United States (a Resident Alien who has declared his intention to become a Citizen of the United States,) and of full age and legally competent; that I am not a partner in the business of the principal on the bond or bonds on which I appear or may appear as surety; that the information herein below furnished is true and correct. This affidavit is made to induce the Government of the Virgin Islands to accept me as surety on the attached bond.

MY NAME (first, middle, last)	MY ADDRESS (street and number, city and State)
TYPE AND DURATION OF MY OCCUPATION	NAME OF MY EMPLOYER
MY BUSINESS ADDRESS (Street and number, city and State)	Amount I am worth in Real Estate and Personal Property over and above (1) All my debts and liabilities owing and incurred. (2) Any property exempt from execution (3) Any pecuniary interests I have in the business of the principal on said bond. And (4) Any interest I have in any so-called community property.
LOCATION AND DESCRIPTION OF REAL ESTATE OF WHICH I AM SOLE OWNER IN FEE SIMPLE (not exempt from seizure and sale under any homestead law, community or marriage law, or upon attachment, execution, or judicial process)	
FAIR VALUE OF SUCH REAL ESTATE	ASSESSED VALUE OF SUCH REAL ESTATE FOR TAXATION PURPOSES
ALL MORTGAGES OR OTHER ENCUMBRANCES AGAINST ABOVE REAL ESTATE. THERE BEING NO OTHERS (if none, so state)	

MY LIABILITIES OWING AND INCURRED DO NOT EXCEED THE AMOUNT OF	Amount I am worth in Real Estate and Personal Property over Personal property subject to execution and sale. This amount being additional to the real estate above described
---	--

THE ABOVE PERSONAL PROPERTY CONSISTS OF THE FOLLOWING

ALL OTHER BONDS ON WHICH I AM SURETY (state character and amount of each bond; if none; so state)

MY SIGNATURE AS SURETY

Subscribed and sworn to before me this date at _____

OFFICIAL SEAL

(Signature)

(Title of official administering oath)

(Date)

CERTIFICATE OF SUFFICIENCY

I HEREBY CERTIFY, that the surety named herein is personally known to me; that, in my judgment, said surety is responsible, and qualified to act as such; and that, to the best of my knowledge and belief, the facts stated by said surety in the foregoing affidavit are true.

NAME (typewritten)

SIGNATURE

OFFICIAL TITLE

ADDRESS

INSTRUCTIONS

1. This form shall be used whenever sureties on bonds to be executed in connection with Government contracts are individual sureties. There shall be no deviation from this form except as authorized by the Department of Property and Procurement.

2. A firm, as such, will not be accepted as a surety, nor a partner for copartners or for a firm of which he is a member. Stockholders of a corporate principal may be accepted as sureties provided their qualifications as such are independent of their stockholdings therein. Sureties, if individuals, shall be citizens of the United States or Resident Aliens who have declared their intention to become United States Citizen.

3. The individual surety shall justify, under oath, in a sum not less than the penalty of the bond, according to the form appearing on the face hereof, before a notary public, or some other officer having authority to administer oaths generally. If the officer has an official seal, it shall be affixed, otherwise the proper certificate as to his official character shall be furnished. Where citizenship is not required, as provided in paragraph 2 of these instructions, the affidavit may be amended accordingly.

4. The certificate of sufficiency shall be signed by an officer of a bank or trust company, under Oath by two persons not related to the surety.

5. By signing this affidavit, the individual surety agrees to assign to the Government of the Virgin Islands as security for performance by the Principal such real and/or personal property as the Government of the Virgin Islands shall designate having a fair market value of three times the bonded amount.

GOVERNMENT OF THE VIRGIN ISLANDS
DEPARTMENT OF PROPERTY AND PROCUREMENT

NON-COLLUSION AFFIDAVIT

————— 0 —————

..... being duly sworn, deposes and says that —

(1) He is [owner, partner, officer, representative, or agent] of

..... the bidder that has submitted that attached bid;

(2) He is duly informed respecting the preparation and contents of the attached bid and of all pertinent circumstances respecting such bid;

(3) Such bid is genuine and is not a collusive or sham bid;

(4) Neither the said bidder nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly with any other bidder, firm or person to submit a collusive or sham bid in connection with the contract for which the attached bid has been submitted or to refrain from bidding in connection with such contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other bidder, firm or person to fix the price or prices in the attached bid or of any other bidder, or to fix any overhead, profit or cost element of the price or the bid price of any other bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against The Government of the Virgin Islands or any person interested in the proposed contract; and

(5) The price or prices quoted in the attached bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

Signature of Affidavit

SUBSCRIBED AND SWORN to before me this....., day of

Notary Public

Give Condensed Current Financial Statement

Condition at Close of Business —	Date		Dollars	Cents
ASSETS				
1. Cash (a) on hand \$	(b) In Bank \$.....			
	(c) Elsewhere \$.....			
	(d) Total Cash \$.....			
2. Notes receivable (a) Due within 90 days	(b) Due afterdays			
	(c) Past due			
3. Accounts receivable from completed contracts, exclusive of claims not approved for payment				
4. Sums earned on uncompleted contracts as shown by Engineer's or Architect's estimate				
(a) Amount receivable after deducting retainage				
(b) Retainage to date due to upon commencement of Contracts				
5. Accounts receivable from source other than commencement of Contracts.....				
6. Deposits for bids or other guarantees:				
(a) Recoverable within days.....				
(b) Recoverable after days				
7. Interest accrued on loan, securities, etc.				
8. Real estate (a) Used for business purposes	(b) Not used for business purposes			
9. Stocks and Bonds (a) Listed – present market value	(b) Unlisted – present value			
10. Materials in stock not included in Item 4				
(a) For uncompleted controls (present value)				
(b) Other materials (present value)				
11. Equipment, book value				
12. Furniture and fixtures, book value				
13. Other assets				
TOTAL ASSETS				
LIABILITIES				
1. Notes payable (a) To banks regular	(b) To bank for certified checks			
	(c) To others for equipment obligations			
	(d) To others exclusive of equipment obligations			
2. Accounts payable (a) Not past due	(b) Past due			
3. Real Estate encumbrances				
4. Other Liabilities				
5. Reserves				
6. Capital stock paid up (a) Common	(b) Common			
	(c) Preferred			
	(d) Preferred			
7. Surplus (net worth) Earned \$.....	Unearned \$.....			
TOTAL LIABILITIES				

GIVE CONDENSED CURRENT FINANCIAL STATEMENT Cont.

CONTINGENT LIABILITIES		
1. Liability on notes receivable, discounted or sold		
2. Liability on accounts receivable, pledged, assigned or sold		
3. Liability s bondman		
4. Liability as guarantor on contracts or on accounts of others		
5. Other contingent liabilities		
TOTAL CONTINGENT LIABILITIES		

include all amounts owing subcontractors for all work in placed and accepted on completed and uncompleted contracts, including retainage.

This is to certify that the information herein reported is to
the best of our knowledge true and accurate.

.....
Name of Company

.....
Print Name

.....
Signature

.....
Telephone Number / Cell Phone Number

GOVERNMENT OF
THE VIRGIN ISLANDS OF THE UNITED STATES

CONTRACTOR'S
QUALIFICATION STATEMENT

CONTRACTOR:

ADDRESS:

DATE:

TEL. NUMBER:

CELL. NUMBER:

1. Introductory letter about the company:

(a) Number and Type of Employees

2. How many years' experience in construction work has your organization had?

(a) As a Construction Contractor

(b) As a Sub-Contractor

3. List the construction contracts your organization has under way on this date:

Contract Amount	Class of Work	Percent Completed	Location	Name of Owner

4. List contracts your organization has completed in the past three years:

Contract Amount	Class of Work	Completed	Location	Name of Owner

5. Have you ever failed to complete any work awarded to you?

If so where and why?
.....
.....

6. Has any officer or partner of your construction ever been an officer or parent of some other organization that failed to complete a construction contract? If so, state name of individual, other organization and reason therefore
.....
.....

7. Has any officer or partner of your organization ever failed to complete a construction contract handled in his own name?
.....

If so, state name of individual, name of Owner and reason therefore
.....
.....

8. In what other lines of business are you financially interested?
.....
.....
.....
.....

9. What is the construction experience of the principal individual of your organization?

Individual's Name	Present Position or Office	Years of Construction Experience	Magnitude and Type of Work	In what Capacity

10. In what manner have you inspected this proposed work? Explain in detail.

.....

11. Explain your plan or lay out for performing the proposed work.

.....

12. The work, if awarded to you, will have the personal supervision of whom?

.....
.....

13. Do you intend to do the transportation on the proposed work with your own equipment?

.....
.....

14. If you intend to sublet the transportation or perform it through an agent, state estimated amount of sub-contract or agent's contract, and, if known, the name and address of sub-contract or agent, amount and type of his equipment and financial responsibility.

.....
.....
.....

15. Do you intend to do grading and foundation work with your own forces?

If so, give type of equipment to be used.

.....
.....
.....

16. If you intend to sublet the grading and foundation work or perform it through sub-contract, give the name and address of sub-contractor, if known of his equipment and financial responsibility.

.....
.....
.....

17. Do you intend to sublet any other portion of the work? If so, state percentage of work of sub-contractor, and if known, the name and address of the sub-contractor, amount and type of equipment and financial responsibility

.....
.....

.....

18. From which sub-contractors do you expect to require a bond?

.....

.....

19. What equipment do you own that is available for proposed work?

Quantity	Item	Description, Size, Capacity, Etc.	Condition	Years of Service	Present Location